

Directorate General, ITBP
Govt. of India, Ministry of Home Affairs
Block-2, CGO Complex, Lodhi Road,
New Delhi-110003.

F.No. I-21018/05/2022/Pers


Date: June, 2023

Deputation to the post of Additional Judge Attorney General
(Commandant) in ITBP

Applications are invited from Indian citizens for filling up 05 (five) posts of Addl. JAG (Commandant), Group-A Gazetted (Non-Ministerial) post in the **Pay Matrix Level-13 (Rs. 123100-215900)** and other allowances as admissible to Central Government employees in Indo-Tibetan Border Police Force (Ministry of Home Affairs) Govt. of India, New Delhi **on deputation basis. For Ex-servicemen, the mode of induction is deputation/re-employment.**

2. The application form along with details of the post, qualification, eligibility criteria etc. required for the above post, can be downloaded from the official website of ITBP www.itbp.nic.in. **The last date for receipt of application is within two months from the date of publication of advertisement in Employment News.** Accordingly, the hard copy of the application duly filled in all respects should reach well before the due date of receipt of applications. The applications should be forwarded through proper channel and addressed to **"Sr. Admn. Officer (Pers), Directorate General, ITBP Block-2, CGO Complex, Lodi Road, New Delhi-110003."**

3. Incomplete applications, advance copy of the application and applications received after due date will not be entertained and will be summarily rejected.


16/6/23
(K.D. Dwivedi)
Dy. Inspector General (Pers)

ELIGIBILITY AND OTHER CONDITIONS FOR FILLING UP OF 05 (FIVE) POSTS OF ADDITIONAL JUDGE ATTORNEY GENERAL (COMMANDANT) IN ITBP ON DEPUTATION BASIS IN THE PAY MATRIX LEVEL-13 (RS. 123100 - 215900/-)

The eligibility conditions attached to the post of Additional Judge Attorney General (Commandant) are as under:-

I :- By deputation:-

A person who :-

- (i) is serving in Central Armed Police Force and holding post of Commandant or equivalent in level-13 (Rs. 123100-215900) in the pay matrix with degree in Law from a recognised University or equivalent and having fifteen years experience in dealing with legal matters or Court cases; or*
- (ii) is an officer of the rank of Colonel or equivalent in the Department of Judge Advocate General in Army or Navy or Air Force; or an officer of the rank of Lieutenant Colonel or equivalent in the Department of Judge Advocate General in Army or Navy or Air Force with minimum fifteen years of commissioned service; or*
- (iii) is serving in Central Armed Police Force and holding post of Second-in-Command or equivalent in level-12 (Rs. 78800-209200) in the pay matrix with five years regular service in the grade with minimum fifteen years of regular Group 'A' service and having degree in law from a recognised University or equivalent and having fifteen years experience in dealing with legal matters or Court cases; or*
- (iv) is a member of Central or of the State Judicial Service in Level-12 (Rs. 78800- 209200) in the pay matrix with five years regular service in the grade and having degree in law from a recognised University or equivalent with minimum fifteen years of regular Group 'A' service.*

Note 1.- The period of deputation including of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of the Central Government shall ordinarily not exceed five years.

Note 2.- The maximum age limit for eligibility for deputation shall not be exceeding fifty-six years on the date of receipt of application.

Note 3.- The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment by promotion.

For ex-serviceman: deputation / re-employment:

The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having requisite experience and qualifications prescribed for deputationists shall also be considered.

Provided that such persons would be given deputation terms up to the date on which they are due to released from Armed Forces and thereafter they may be continued on re-employment.

2. Applications through proper channel of willing and suitable officers along-with their bio-data in the prescribed proforma (enclosed) together with up-to-date APAR report (attested copies each page) for the last 05 years & vigilance clearance should reach **“Sr. Admn. Officer (Pers), Directorate General, ITBP, MHA/Govt. of India, Block-2, CGO Complex, Lodhi Road, New Delhi-110003”** **within two months from the date of publication of the advertisement in Employment News/Rozgar Samachar.** Officers once nominated will not be permitted to withdraw their candidature.

APPLICATION FORM FOR APPOINTMENT ON DEPUTATION POST

Photo

Advt. No. 01/2019/Estt

1.	Name and Address (In Block Letters)	
2.	Date of Birth (in Christian era)	
3.	I. Date of entry to service	
	II. Date of retirement under central/state Government Rules	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
	Qualification /Experience required as mention in the advertisement/vacancy circular	Qualification/Experience possessed by the officer
	Essential	Essential
	A) Qualification	A) Qualification
	B) Experience	B) Experience
	Desirable	Desirable
	C) Qualification	C) Qualification
	D) Experience	D) Experience
5.1	Note: This column needs to be amplified to indicate essential and desirable qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of circular and issue of advertisement in the Employment News.	
5.2	In the case of degree and post graduate qualifications elective/main subjects and subsidiary subjects may be indicated by the candidate.	
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite essential qualifications and work experience of the post	
6.1	Note: Borrowing Departments are to provide their specific comments/views confirming the relevant essential qualification/work experience possessed by the candidate(as indicated in the bio-data) with reference to the post applied.	
7.	Details of employment in chronological order. Enclose separate sheet duly authenticated by your signature, if the space below is insufficient.	

Office/ Institution	Post held on regular basis	From	To	Pay Band and Grade pay/ Pay Scale of the post held on regular basis	Nature of duties (in detail) highlighting experience required for the post applied for

Important:- pay-band and grade pay granted under ACP/MACP are personal to the officer and therefore should not be mentioned. Only pay band and grade pay/pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present pay bands and grade pay where such benefits have been drawn by the candidate may be indicated as below.

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP scheme	From	To
8.	Nature of present employment i.e. Adhoc or Temporary or Permanent		
9.	In case the present employment is held on deputation/contract basis, please state		
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the present office/organization to which applicant belongs.	d) Name of the post and pay of the post held in substantive
9.1	Notes: In case of Officers already on deputation, the applications such officers should be forwarded by the parent cadre/ department along with cadre clearance, vigilance clearance and integrity certificate.		
9.2	Note: Information under column 9© & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a tie in his parent cadre/organization.		

10	If any post held on deputation in the post by the applicant date of return from the last deputation and other details		
11	Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Organization e) Universities f) Others		
12	Please state whether you are working in the same department and one in the feeder grade or feeder to feeder grade		
13	Are you revised scale of pay if yes, give the date from which the revision rank place and also indicate the pre-revised scale		
14	Total emoluments per month now drawn		
	Basis pay in the PB	Grade Pay	Total Emoluments
15	In case the applicant belongs to an organization which is not belongs to Central Government pay scales, the latest salary slips issued by the organization showing the following details may be enclosed		
	Basic pay in the pay	Grade Pay	Total Emoluments
16	A additional information, if any relevant to the post you applied for the support of your suitability for the post. (This among other things may provide information with regard to (i) Additional academic qualification (ii) professional training (iii) work experience over and above prescribed. In this Vacancy Circular/ Advertisement) (Note: enclose a separate sheet, if the space is insufficient)		

16.1	<p>Advertisement The candidates are requested to including information with regard to:</p> <ul style="list-style-type: none"> (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions (iv) Patents registered in own name or achieved for the organization (v) Any research innovative measure involving official regularization (vi) Any other information. <p>Note: enclose a separate sheet if the space is insufficient)</p>	
17	<p>Please state whether you are applying for deputation/STC/Absorption/Re-employment basis(officers under central/state governments are only eligible for "Absorption". Candidates of non government organization are eligible only for short term contract)</p>	
17.1	<p>The option of STC/Absorption/Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment"</p>	
18	<p>Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the curriculum duly supported by the documents in response of essential qualification/work experience submitted by me will also be assessed by the selection committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld .

(Signature of candidate)

Address _____

Date _____

CERTIFICATE TO BE GIVEN BY
HEAD OF OFFICE / DEPARTMENT OF THE APPLICANT
(To be attested not below the rank of Dy. Secretary)

1. IT IS CERTIFIED THAT PARTICULARS FURNISHED BY THE OFFICIAL ARE CORRECT AS PER SERVICE RECORD.
2. IT IS CERTIFIED THAT NO DISCIPLINARY/VIGILANCE CASE IS PENDING OR CONTEMPLATED AGAINST THE APPLICANT AND HE/SHE IS CLEAR FROM THE VIGILANCE ANGLE.
3. HIS/HER INTEGRITY IS CERTIFIED AS BEYOND DOUBT.
4. DETAILS OF MAJOR/MINOR PENALTIES (MMP) IMPOSED DURING THE LAST 10 YEARS, IN ORIGINAL, DULY SIGNED & STAMPED BY COMPETENT AUTHORITY.
5. HE/SHE WILL BE RELIEVED OF HIS/HER DUTIES TO TAKE UP ASSIGNMENT IN ITBPF ON HIS/HER SELECTION ON DEPUTATION.
6. CADRE CLEARANCE
7. DETAILS OF COURT CASES, IF ANY.

PLACE:

DATE:

SIGNATURE.....

NAME.....

DESIGNATION WITH OFFICE SEAL
TELEPHONE NO.